

911 Board Meeting Minutes December 15, 2011

Call to order by Secretary Schiliro at 12:35 pm

Members present:

Secretary Schiliro, James Turner, Michael Metcalf, Michael Vincent, Tucker Kokjohn and Art Lewis, Bill Hickox (proxy Secretary Sills).

Motion to approve minutes from the September 22, 2011 meeting made by Mr. Kokjohn and seconded by Mr. Vincent. Motion carried. Corrections to Minutes: none.

Presentation by Laurie Flaherty from the National 9-1-1 Program at the NHTSA Office of the Federal Department of Transportation on the 9-1-1 Resource Center and the Kimball National 9-1-1 Assessment Project. They would like to do a Pilot Project in Delaware as part of the Assessment review.

Questions – Mr. Lewis asked about the amount of time that the PSAP Managers will need to devote to the project. They don't foresee the PSAP Managers needing to devote a significant amount of time to the project, most of the work will be done by the Assessment Assistance Team.

Secretary Schiliro asked for an overview of the Assessment Categories.

Secretary Schiliro asked about the "privacy" of the report – the group advised the report would be the State's to publish to meet their guidelines and needs. They would like to share information about the experience, but the actual data belongs to the State.

Mr. Turner asked about what they mean by guidelines – the group advised that they are a consensus guidelines created by the working group and put out for public comment to the Public Safety community.

Jim Cole asked about how the project will address the different governance structures in the States – their goal is to get a Statewide Overview of each State to help for NG911 and other need planning to assist with sharing across the Country.

Jamie Turner commented on the DSFS Assessments and is there an intention to do Accreditations and there is no intention to make this an Accreditation Process. Dave Roberts was asked about the time during the EMS Assessments and he replied it was several weeks with comments on the need to be careful that this doesn't lead to standards when viewed by local governments.

Motion by Jamie Turner that we approve the assessment subject to input from the PSAP Managers. Second by Kokjohn. Motion carried.

Staff Reports – Terry Whitham

Current Stats are in the packages. When we close out the year the next report will show comparisons from the previous year stats.

Review of Fund Status with income, expenses, and encumbrances. The next Verizon bill will include the costs of the Sussex County 9-1-1 Upgrade. Mr. Hickox asked about the figures and we need to be prepared to explain budget plans and anticipated expenses if we approach the end of the Budget year with a fund balance over \$5 million dollars.

Matt Laick

Overview of work to date on getting matching data into all the Centers and updating the data. The 9-1-1 registry data is at all the Centers and we are moving to an update schedule of every 2 weeks. He is also working with other State Agencies on Aerial Imagery and getting the most recent data into the 9-1-1 System and the possibility of each agency using the imagery to have a budget line item toward a portion toward ongoing updates. Questions from Mr. Vincent on the

resolution of the data. Comments from Mr. Thomas on the turn around time for the data and emphasizing the importance of this data to the Centers. Mr. Thomas also noted being contacted by a company called Pictometry wishing to meet with the PSAPs to look at their ability to assist the PSAPs and regional funding for projects.

Mr. Thomas asked about getting forms for use with those people who do not have internet access.

Jim Cole

Reviewed bills and monthly trouble reports. They are working on breaking out determining which trouble reports have resulted in pulling equipment from the maintenance kits. Question to Joe Thomas about trouble reports since cut over – there will be spike around that time as they work through any issues. As a side note Bill Streets noted that during a recent fold by Wilmington they had an issue with CAD system due to computers being on different versions. Discussion from Mr. Vincent on a single point of contact to prevent version issues during fold down situations. Question from Mr. Lewis on the status of the RFP and Terry reported the initial needs assessment has been received and is being reviewed by the working group. We hope to have RFP in first quarter of 2012. Discussion on progress and the ongoing expenses for maintenance until the RFP and implementation is completed that is encumbering funds that could be used for other projects.

Presentation on the costs for the New Castle County Viper Install.

Legislative Committee – Mr. Vincent reported having a good first meeting and hope to have items for discussion at next meeting.

Training Committee – Mr. Turner no report at this time

Public Education Committee – Bill Streets talked about having some public information campaign during April which is National Telecommunicator Week. They also discussed having a poster/essay contest similar to what is done for Fire Prevention in October.

University of Delaware Phone Issue Update – we continue to test the issue and disagree about the problems and solutions. Terry has made contact with a number of consulting companies. L.R. Kimball has two people with experience with Network Issues and Viper Installs as an outside consultant. \$158.00 per hour plus travel for T&M and we have no time frame for the amount of time that would be required. Extensive discussion from Verizon and University of Delaware on nature of problem and working the “emergency phone” vendor. Motion by Jamie Turner that the Secretary be authorized to spend up to \$50,000 to contract with an external group to come in and evaluate the phone system subject to the presence of representatives of the University, Verizon, and the manufacturer of the “emergency phones”. The consultant will be permitted to perform their own evaluation prior to meeting with the representatives, if they deem appropriate. Second by Mike Vincent. Motion Carried with Mr. Lewis recusing himself.

New World Project – Terry Whitham – Several months ago the Board approved payment for an interface between Tri-Tech CAD and the New World CAD at Sussex County. We have encumbered the money for the New World side and need approval for the funds for the Tri-Tech side of the interface. The amount of \$ 85,800.00. Motion by Mr. Vincent. Second by Mr. Lewis. Motion carried.

New Castle County 9-1-1 System – Jim Cole – the report with responses to the questions from the previous meeting was presented. Question by Mr. Vincent on payment options. Mr. Arthin advised they could provide options, this is presented as single payment as this was the preferred method in the past to reduce finance charges. Motion by Jamie Turner to authorize the purchase of the New Castle County

9-1-1 Viper System in the amount of \$3,169,700 as presented as amended today with documentation included and that at the next Board meeting we make a formal motion on the financing of the project. Second by Mr. Vincent. Motion carried with Mr. Lewis recusing himself.

Motion by Mr. Lewis to authorize Wireless Cost Recovery to AT&T in amount of \$47,452.80. Second by Mr. Vincent. Motion carried.

Mr. Schiliro received a request from DeIDOT on implementing 511 in Delaware. We may have a presentation/discussion at next meeting as it proceeds through the N11 Board.

Update on ANI/ALI Transfer across State Lines – still in progress with Maryland and Pennsylvania and we are working on funding mechanism.

Jim Bowden commented that 35 years ago this month 9-1-1 came to Seaford Delaware.

Meeting adjourned at 2:45 pm.